

Instructions for the Distribution Analysis template for the following spreadsheets:

DecAID_DistributionAnalysis_Large_Snags_EASTSIDE
DecAID_DistributionAnalysis_Small_Snags_EASTSIDE
DecAID_DistributionAnalysis_Large_Snags_WESTSIDE
DecAID_DistributionAnalysis_Small_Snags_WESTSIDE
DecAID_DistributionAnalysis_All_Downwood_EASTSIDE
DecAID_DistributionAnalysis_Large_Downwood_EASTSIDE
DecAID_DistributionAnalysis_All_Downwood_WESTSIDE
DecAID_DistributionAnalysis_Large_Downwood_WESTSIDE

Contents

Overview	1
Skills Needed – Basic Excel Skills.....	3
Step by Step Instructions	3
Step 1 – Copy and Paste data.....	3
Step 2 – Create Distribution Histogram Graphs	6
Step 3 – Weighted Averages Across Watersheds.....	7
Using Excel Graphs in Word Documents	10

Overview

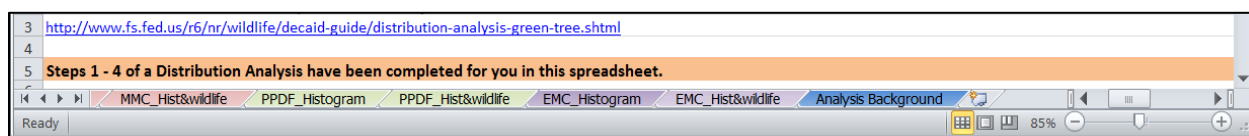
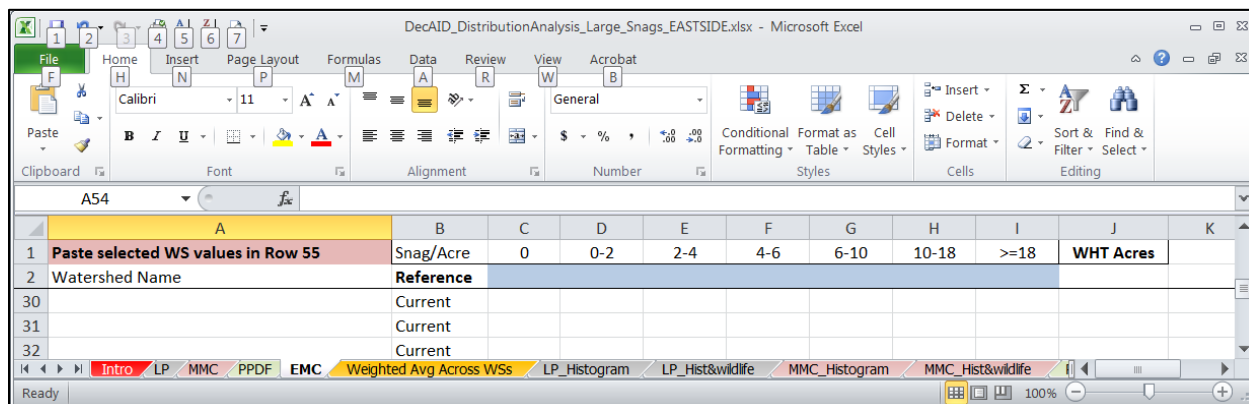
These spreadsheets are designed to automatically create graphs in the format needed for snags in a DecAID Distribution Analysis (<http://www.fs.fed.us/r6/nr/wildlife/decaid-guide/distribution-analysis-green-tree.shtml>). After completing the steps for this worksheet, steps 1-4 of a Distribution Analysis have been completed for snags and down wood. A version of the spreadsheet should be saved for each project to document the analysis, and be part of the analysis file.

The steps outlined in the *Instructions for DecAID Regional Analysis* and *Instructions for the Summary template* documents need to be completed before using this template. Input data are the outputs from the Region-wide DecAID analysis that have been summarized using the **summary template spreadsheets**. The term “summary template” will be used throughout this document to refer to the following spreadsheets:

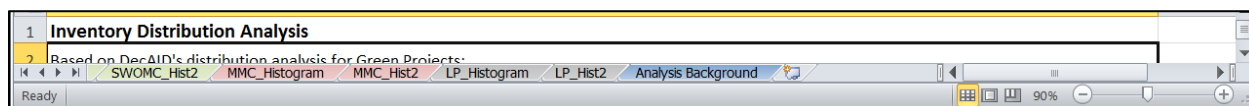
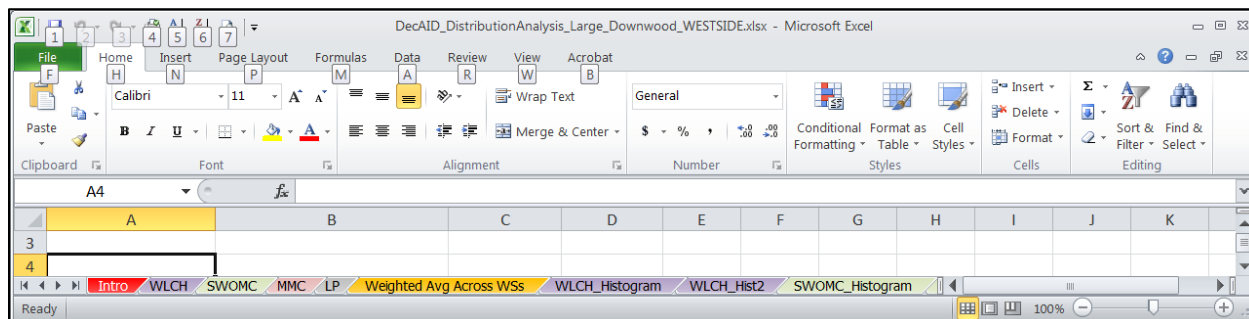
DecAID_Snags_by_WS_EASTSIDE_SummaryTemplate
DecAID_Snags_by_WS_WESTSIDE_SummaryTemplate
DecAID_DW_by_WS_EASTSIDE_SummaryTemplate
DecAID_DW_by_WS_WESTSIDE_SummaryTemplate

The Distribution Analysis template spreadsheet has multiple pages with color-coded tabs.

Snag spreadsheets



Down Wood spreadsheets



Tab Descriptions

Intro (red) – This tab has documentation of the analysis process and some instructions for using the spreadsheet. Update the spreadsheet with your Forest and/or Analysis Area where you find red X's.

Analysis Background (blue) – This tab is documentation of the data used in the Regional Analysis.

LP (gray), MMC (pink), PPDF and SWOMC (green), EMC and WLCH (purple) – These tabs for each Wildlife Habitat Type (WHT) are where data from the Summary templates are pasted.

* Histogram and * Hist&wildlife (color coded to WHT above) – These are the distribution histograms that are automatically created from the associated WHT tabs where the analysis data are pasted. The *_Hist&wildlife tabs also include information on tolerance levels for individual wildlife species. Note that no wildlife data are available for large down wood. Update the figure headings for your Forest or Analysis Area.

Skills Needed – Basic Excel Skills

- Copy and paste
- Move between worksheets using tabs
- Scrolling with top rows locked in “freeze pane”

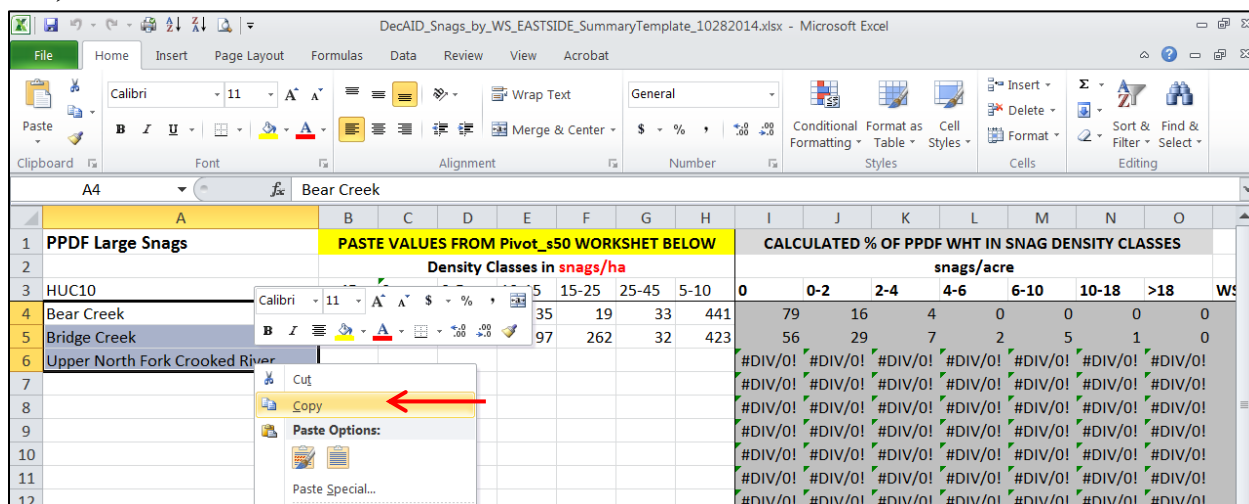
Step by Step Instructions

Step 1 – Copy and Paste data

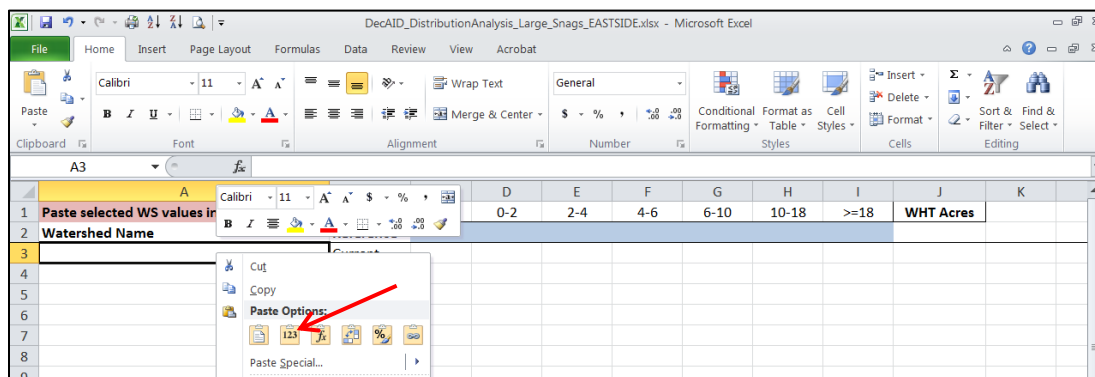
Copy the data from the appropriate Summary Template worksheet. **Do not copy the header rows.** Paste the data into the appropriate WHT tab. **Make sure you have scrolled all the way to the top of the worksheets before pasting the data.**

When instructed to use the **Paste Values** function, **make sure to use this function** or formulas will be pasted that relate to a different worksheet and the paste will give you error messages in the cells.

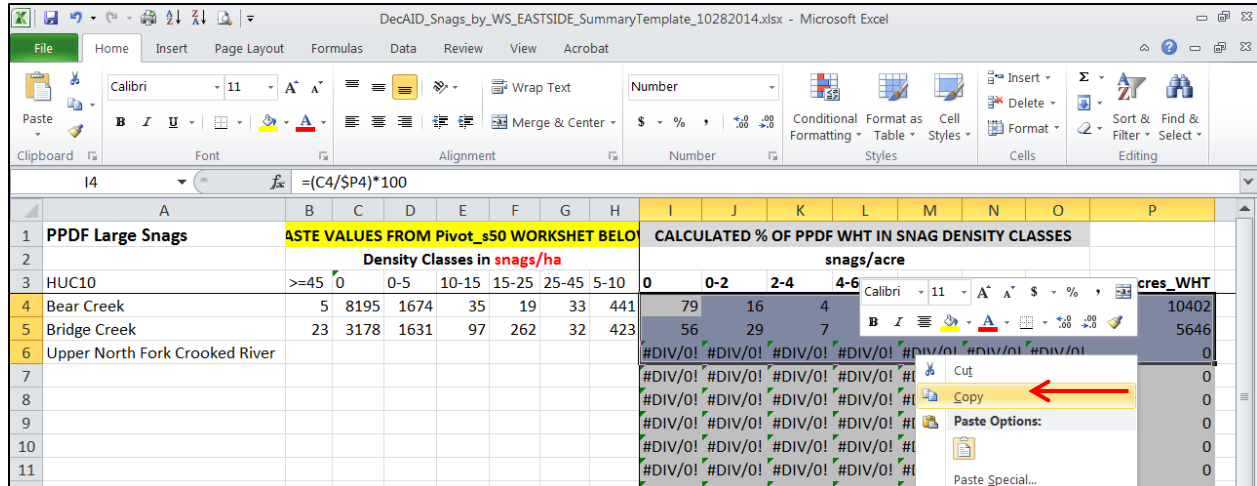
- Copy the HUC10s starting in cell A4 of the corresponding WHT tab in the Summary Template worksheet. Right click on the cells and select Copy. **Make sure you have scrolled all the way to the top of the spreadsheet.**



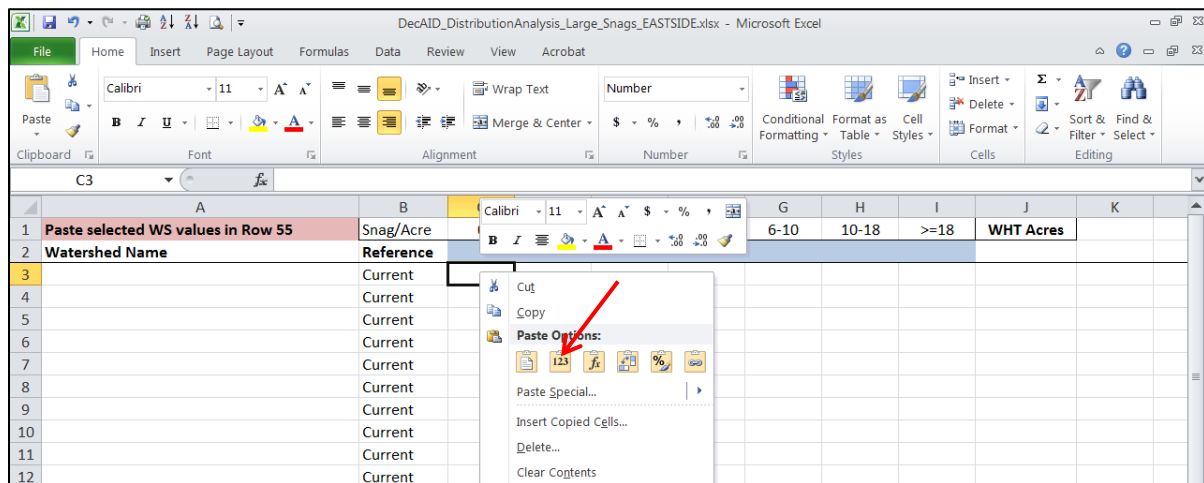
- Paste the copied cells in the Watershed Names column starting in cell A3. Right click on the cell and select Paste.



- Copy the percent of the WHT in each snag density or percent cover class information from the gray cells in the corresponding WHT tab in corresponding Summary Template worksheet. Copy columns I through P for large snags, columns H through N for small snags, and down wood, beginning in row 4. **Make sure you have scrolled all the way to the top of the spreadsheet.**



- Paste the data in the corresponding WHT tab. Select cell C3, right click and select **Paste Values** (red arrow in figure below).



Copy HRV values for each WHT from the HRV tab (orange) in the Summary Template spreadsheet. Copy the grey highlighted cells to the corresponding WHT and snag or down wood size.

DecAID_DW_by_WS_WESTSIDE_SummaryTemplate_09242014.xlsx - Microsoft Excel

FileHomeInsertPage LayoutFormulasDataReviewViewAcrobat

PasteClipboard

Calibri14

<

- Paste the values in the corresponding WHT tab. Select cell **C2** for and **Paste Values** in to the blue highlighted cells by right clicking and selecting Paste Values.

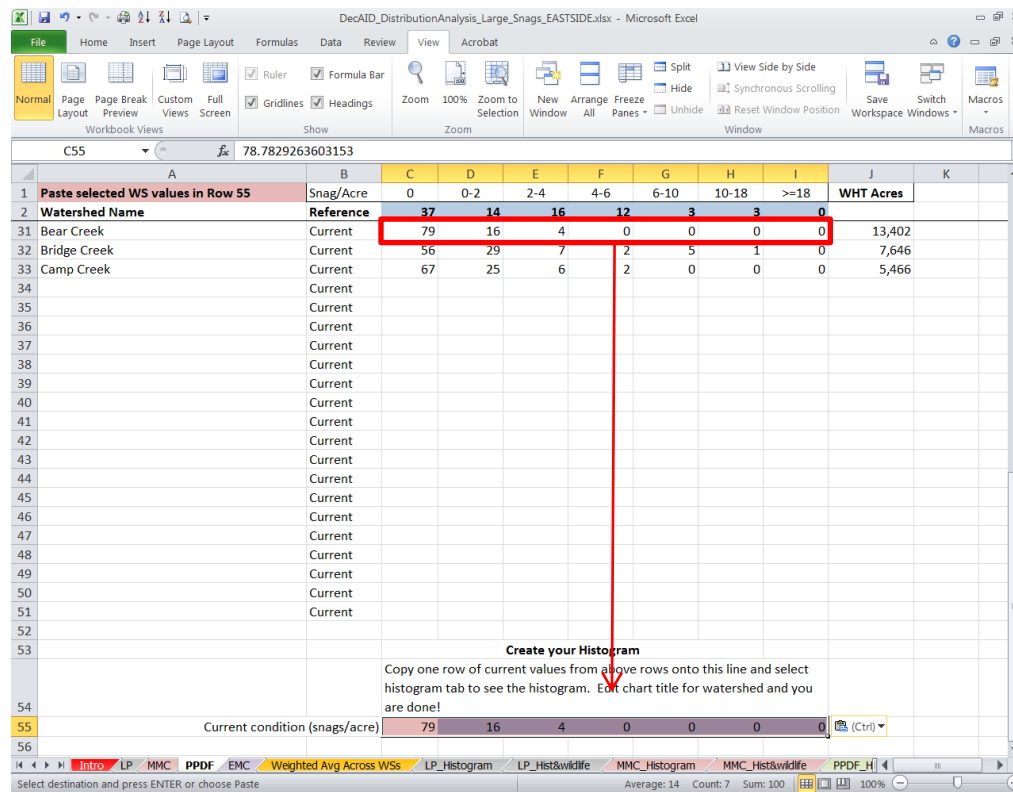
DecAID_DistributionAnalysis_Large_Snags_EASTSIDE.xlsx - Microsoft Excel

Watershed Name		Reference	6-10	10-18	>=18	WHT Acres
1	Paste selected WS values in Row 55	Snag/Acre				
2						
3						
4						
5						
6						
7						

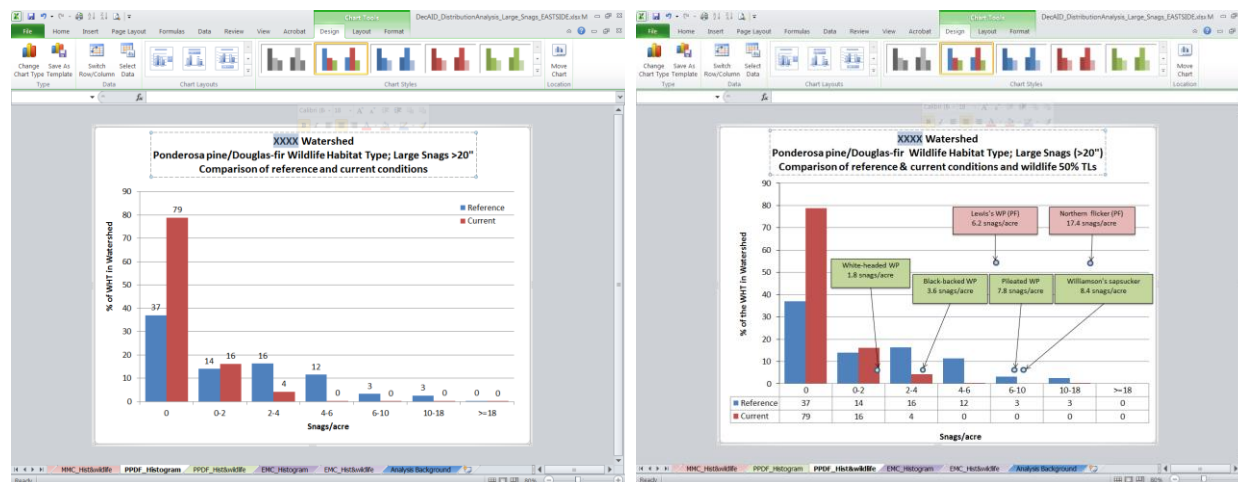
Step 2 – Create Distribution Histogram Graphs

Once data have been entered into the WHT worksheets you are ready to create histograms by watershed. If your analysis area covers multiple watersheds see Step 3.

- Copy the percentages by snag density or down wood percent cover class for the watershed of interest.
- Paste the values in the pink highlighted cells in row 55 of the same worksheet. Use **Paste Values** as described in Step 1.



- Go to the corresponding WHT histogram tab (*_Histogram or *_Hist&wildlife).
- Edit the graph title to reflect the watershed data being displayed.



Step 3 – Weighted Averages Across Watersheds

One of the assumptions of a Distribution Analysis is that there is at least 12,800 acres in each WHT in the Analysis Area. If an individual watershed does not contain enough acres, the analysis area may need to encompass more than one watershed. The Weighted Avg Across WSs tab (yellow) is designed to calculate weighted averages for percent in each snag density or down wood percent cover class across multiple watersheds. **Follow all the steps outlined in the peach colored boxes.**

Chart 7

Weighted Average across Watersheds

Use this spreadsheet when you need to combine watersheds to meet the minimum acreage requirements for a DecAID Distribution Analysis

Step 1 Enter correct wildlife habitat type
Step 2 Paste reference conditions for the appropriate Wildlife Habitat Type (WHT)
Step 3 Paste information for the watershed(s) the project occurs within and adjacent watersheds until the total acres exceed 12,800 (Cell J25)
Step 4 Edit the graph title to reflect the appropriate WHT and analysis area name
Step 5 Graphs can be copied and pasted into documents as pictures, adjust size as necessary
Step 6 Print and/or "save as" the version of the spreadsheet for your project/analysis file

Wildlife Habitat Type

LP

1 - Enter WHT

Reference	15	18	18	19	24	7
Snag density class (per acre)	0	0-6	6-12	12-24	24-36	>36
WHT Acres	7,786	2,391	92			

2 - Paste the Reference condition values from the top of the appropriate WHT spreadsheet in this area.

3 - Paste the snag density classes from the top of the appropriate WHT spreadsheet in this area.

4 - Paste data for the watersheds that you want to include in your analysis area in this area - Rows 16-21.

Snag density class (per acre)	0	0-6	6-12	12-24	24-36	>36	WHT Acres
Weighted Average	19	24	16	16	18	7	11,105

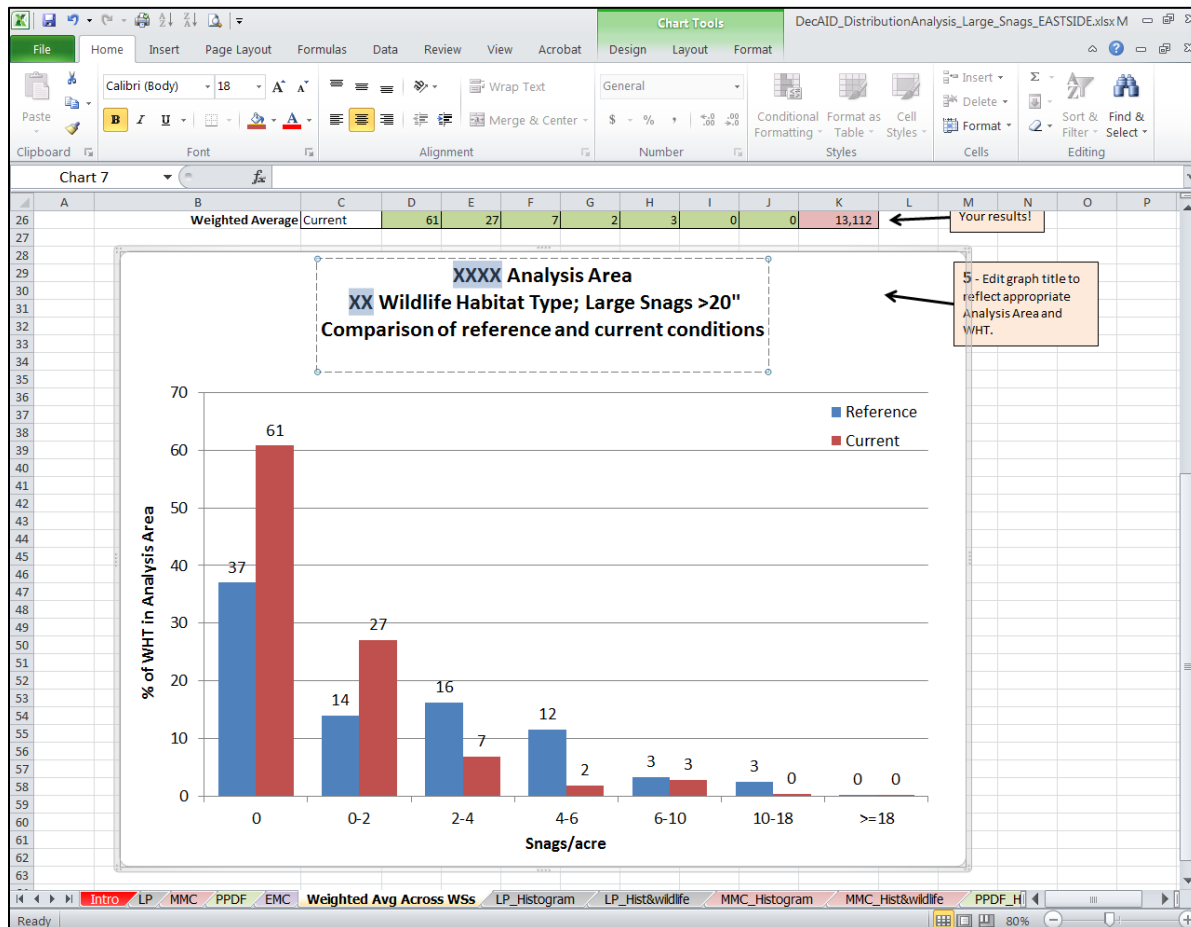
Your results! These values appear in the graph below. OR Copy the green cells and paste the pink cells in row 55 of the appropriate WHT tab.

5 - Edit graph title to reflect appropriate Analysis Area and WHT.

XXXX Analysis Area
XX Wildlife Habitat Type; Snags >10"
Comparison of reference and current conditions

Ready

- Finally, edit the title on the graph to indicate the name of the Analysis Area and the WHT being assessed.



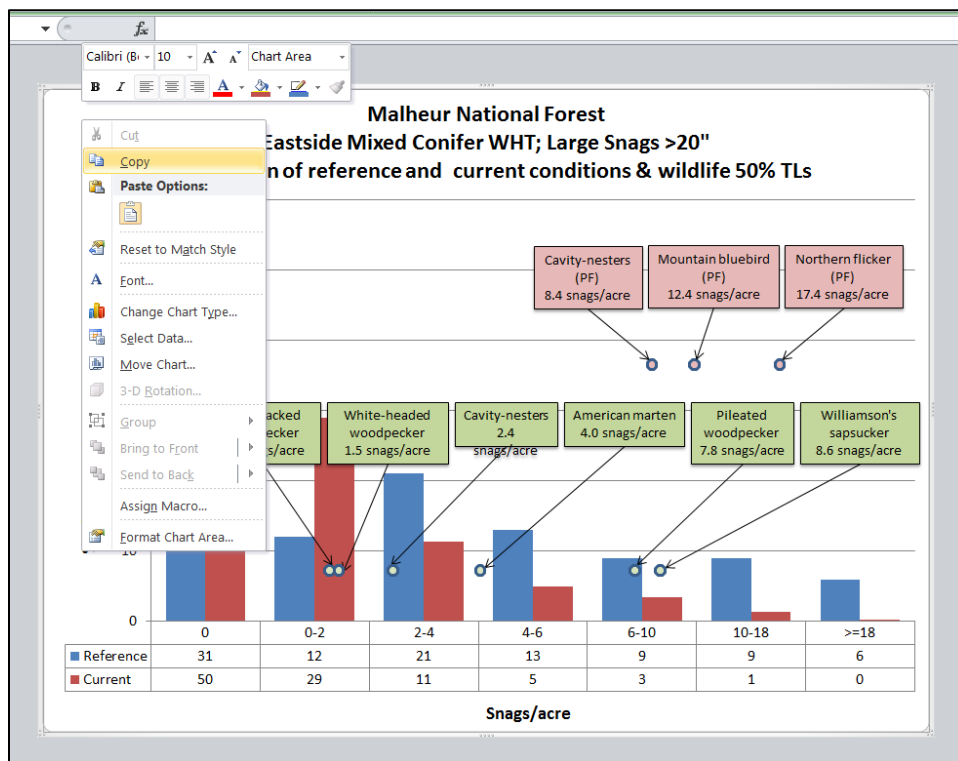
More advance Excel users may want to make a copy of this worksheet for each WHT and paste the resulting weighted averages from row 26 into row 55 of each WHT worksheet. Then histograms with wildlife data over-laid can be created.

For a consistent analysis area for the project, you may want to use the same combination of watersheds for all WHTs in your project area, even if you greatly exceed the 12,800 acre minimum for the more common WHTs.

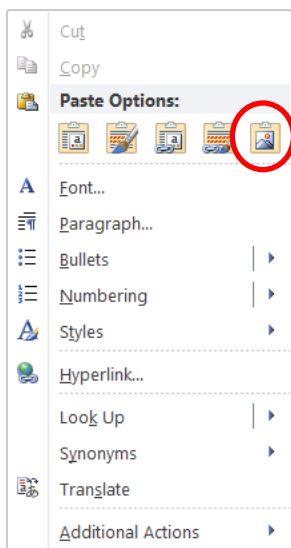
Using Excel Graphs in Word Documents

The graphs created by the Excel Distribution Analysis template can be copied and pasted into your NEPA document. The best way to accomplish this is to copy the graph and paste it as a picture into your Word document.

- Right click in a corner of the graph and select copy.



- Place your cursor in the Word document where you want to paste the graph. Right click and select the Paste Picture icon.



- The picture can then be resized in Word by dragging the corners or using the Format tab.

